

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**February 14, 2018**

**1:00 pm**

Board Members Present: Amy Adkins, Betty Brown, Jacob Hack, Karen Leek, Melanie Marrs, Carol Scherbak, Steven Wells, Sharon Whitaker

Board Members Absent: Jaime Warren

ExOfficio Members: Shan Dutta, Elizabeth Morgan

Guests: Carson Kerr, Public Protection Cabinet; Dewey Crawford, KSRT; Doyle Decker, Amanda Goforth, Courtney Smith, & Amy Hubbard, Somerset Community College

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:25 pm.
Approval of January Minutes	2 minutes		A motion to approve the January minutes was made by Sharon Whitaker. Steve Wells seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Steve Wells made a motion to approve board travel and per diem pay. Betty Brown seconded. Motion passed.
Review of Office Personnel Time Records	3 minutes		The board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<p><u>Education Committee:</u> No report</p> <p><u>Complaint/Violation Committee:</u></p>	<p>The complaint/violation committee made a recommendation to issue a \$1500 civil penalty in case 17.20A for unlicensed practice more than 30 days. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a \$3000 civil penalty in case 17.20B for the facility where unlicensed practice occurred. Betty Brown seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 5-day suspension and a \$50 civil penalty in case 17.27 for unlicensed practice one day. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 15-day suspension and a \$750 civil penalty in case 17.33 for an individual that</p>

AGENDA ITEM	Time	DISCUSSION	Action
			<p>worked without a valid license. Betty Brown seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 5-day suspension and a \$100 civil penalty in case 18.01 for an individual that worked without a valid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to open an investigation in case 18.02. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 18.03 for an individual that worked with an invalid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.04 for an individual that worked with an invalid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.05 for an individual that worked with an invalid license. Carol Scherbak seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.06 for unlicensed practice. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.07 for an individual that worked with an invalid license. Betty Brown seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p data-bbox="680 670 995 699"><u>Applications Committee:</u></p> <p data-bbox="680 1073 1056 1102"><u>Communications Committee:</u> Board members were provided with a draft of a newsletter that would be emailed to all licensees regarding upcoming board vacancies. Four board members have appointments ending October 31, 2018. The governor's office must receive applications by May 1. The newsletter would discuss the upcoming vacancies as well as how to apply. Discussion surrounding the statutory requirements and edits to the newsletter ensued.</p>	<p data-bbox="1228 134 1850 261">issued by the Executive Director and open an investigation in case 18.08 for an individual that worked with an invalid license. Betty Brown seconded. Recommendation passed.</p> <p data-bbox="1228 269 1927 634">The complaint/violation committee made a recommendation to initiate a complaint and open an investigation in case 18.09 for an individual that is ineligible for ARRT certification. Melanie Marrs seconded. Carol Scherbak wanted to ensure the committee had taken into consideration whether the individual may have been grandfathered in. Executive Director confirmed that the individual had been deemed ineligible by ARRT between renewal cycles. The individual had been ARRT certified at the time of initial licensure. Recommendation passed.</p> <p data-bbox="1228 670 1913 834">The applications committee made a recommendation to deny the applications of Jacquita Antle Carter and Angelica Leise for not meeting requirements for initial licensure. Steve Wells seconded. Recommendation passed.</p> <p data-bbox="1228 842 1934 1036">The applications committee made a recommendation to approve the applications for Lindsay Leonard, Caren Garrard, Amanda Walker, David Schultheis, Oksana Vovna, Glenn Clark, Robert Klein, Rosalina Moore, and Sherie Bennett. Sharon Whitaker seconded. Recommendation passed.</p> <p data-bbox="1228 1409 1923 1503">Sharon Whitaker made a motion to approve newsletter for distribution after addendums discussed are made. Steve Wells seconded. Motion passed.</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p><u>Regulations Revision Committee:</u></p> <ul style="list-style-type: none"> <li>a. Update on amendments to 201 KAR 46:010, 201 KAR 46:020, 201 KAR 46:035, 201 KAR 46:081, and 201 KAR 46:095.</li> <li>b. Position Statement PICC Line Placement: Board members were provided a draft of the position statement from the committee. Discussion surrounding the content of the position statement arose.</li> <li>c. The committee received a question as to whether a radiographer could use KV equipment to perform cancer treatment. The answer is no, this is a radiation therapy procedure, therefore, a radiographer is not licensed to perform.</li> </ul>	<p>Carol Scherbak made a motion to accept the position statement after legal counsel updates the language discussed. Jacob Hack seconded. Motion did not pass vote.</p> <p>Carol Scherbak made a motion to direct legal counsel to revise the position statement and present at next month's meeting. Melanie Marrs seconded. Motion passed.</p>
Old Business	15 minutes	<p><u>Reorganization Updates:</u> No updates</p> <p><u>MOA with CHFS for Inspections</u> Ongoing</p>	
Executive Director Update	5 minutes	<p><u>License Update:</u> January</p> <ul style="list-style-type: none"> <li>a. New: 27</li> <li>b. Renewal: 660</li> <li>c. ISC: 7</li> <li>d. Late: 6</li> <li>e. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity:</u> No updates</p> <p><u>Budget:Report for January distributed</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul> <p><u>Other:</u></p> <ul style="list-style-type: none"> <li>a. Record Retention Schedule</li> </ul>	

AGENDA ITEM	Time	DISCUSSION	Action
		Review: ongoing	
<b>New Business</b>			
<b>Future meetings</b>		<p>March 14, 2018</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>125 Holmes Street, First Floor Conference Room</b></i></p>	
<b>Meeting adjourned</b>			<p>Jacob Hack made a motion to adjourn meeting. Steve Wells seconded. Meeting adjourned at 2:05 pm.</p>